

# OLD PARK PRIMARY SCHOOL

Dream, believe, inspire, achieve



Headteacher: Mrs T Boddington  
[school.office@oldparkprimary.com](mailto:school.office@oldparkprimary.com)

Old Park Road  
Wednesbury  
West Midlands  
WS10 9LX  
**Tel: 0121 526 2669**

## VACANCY

Post: Higher Level Teaching Assistant (PPA Cover)  
Grade: Grade E – FTE- £30,559.00 - £35,235.00  
Contract: Permanent  
Hours: 32.5 hours per week  
Weeks per year: Term Time plus 5 training days  
Days of working: Monday – Friday

Required to start as soon as possible, subject to satisfactory clearances. The candidate must offer a degree of flexibility as required.

Old Park is looking for an enthusiastic and committed HLTA to join our successful team. Old Park Primary has a family feel with staff who are dedicated to their roles to ensure the very best start for all of our pupils. The school caters for children from Nursery year Y6 and provides an excellent start for all children from a range of backgrounds. The school has a high number of children with SEND and we are proud of the amazing individual progress that these children make. This role will involve teaching whole classes, covering teachers for PPA, management time, training and other school development requirements. There will be an expectation to provide feedback to children following our feedback policy and excellent classroom management is vital.

This role will be managed and supported by our Deputy Head for Curriculum, training and support will be provided through annual appraisal and whole school staff development.

In return, we can offer:

- A welcoming and supportive staff team who work in imaginative and collaborative ways.
- A committed Governing Body who makes a great investment in professional development.
- A vibrant indoor and outdoor learning environment
- A chance to make a difference to young lives.

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We are an outstanding school (OfSTED May 2024) with the school's contribution to local community cohesion and commitment to inclusivity being exemplary. It is staffed by people who give the highest quality of care and education to our pupils and give support and guidance to families.

Old Park is the site for the Wednesbury North Spoke Hub which offers a wide range of family and community support.

This post is covered by Part 7 of the Immigration Act (2016) and therefore the ability to speak fluent and spoken English is an essential requirement for this role.

If you are a committed and skilled person with energy and a desire to learn please contact the school for further details and an application form.

Application packs can be found on our school website via the following link: [Application form](#) or directly from WM Jobs.

Closing date:	Thursday 11 <sup>th</sup> September 2025 at midday
School Walkaround:	Wednesday 10 <sup>th</sup> September 2025 at 4pm
Lesson Observations:	W/C Monday 15 <sup>th</sup> September 2025
Interviews:	Tuesday 23 <sup>rd</sup> September 2025

The school has a duty to safeguard our children and therefore expects all staff to adhere to our Safeguarding Policy and participate in annual safeguarding training. As part of the appointment procedure, all staff have to undergo a DBS disclosure which will report cautions as well as convictions.

If you are shortlisted for the position, we will also conduct an online search.

Our current Safeguarding Policy and privacy notices are available on our school website.